



CONFERENCE CREDIT

Educators attending the Conference have the opportunity to obtain **one, two** or **three** semester graduate credits from Buffalo State, State University of New York (SUNY). The cost of the credit is only \$90.00 U.S. dollars per credit.

Anyone interested in obtaining **one** credit must:

- A. Attend the workshops at the Conference.
- B. Complete a paper (one-three pages) that explains possible applications from the workshops attended to your current administrative and/or teaching responsibilities.

To obtain **two** credits, individuals must:

- A. Complete the above requirements.
- B. Attend the Keynote/workshops and complete a second paper (one-three pages) that explains possible applications from those attended to your current administrative and/or teaching responsibilities.

To obtain **three** credits, individuals must:

- A. Complete all of the requirements listed above.
- B. Attend additional conference workshops or a preconference workshop. Complete a third paper (one—three pages) that explains possible applications from the additional workshops to your administrative and/or teaching responsibilities.

Registration forms for the credit are available at the Buffalo State, SUNY Exhibitor's Table at the Conference or by contacting our staff at intlearning@buffalostate.edu either before or after the Conference. To register for credit, please submit the following by **December 1st**, for fall & **May 1st**, for spring.

1. Your completed registration form indicating the number of credits that you want to apply for through the Conference.
2. A photocopy of your diploma or transcript verifying the receipt of your undergraduate degree. Your degree must be the equivalent of a United States Bachelor's degree.
3. A personal check, certified check, traveler's check or money order made payable to the **"Research Foundation of SUNY"**. Please submit your payment using trackable mail such as Fed. Ex. or DHL. You may also submit your payment online *via PayPal*.
4. Required papers, registration forms, and copies of your diploma or transcripts can be sent by email, fax, or submitted with your payment.

For more information, please contact:

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Grade reports will not be sent to students because of the inconsistencies of overseas mailings. U.S. confidentiality law prohibits our staff from sending grades directly to you. Grades and credits for this course will be recorded on your transcript record at the end of the semester (December or May). Transcripts with your grades and all coursework up to and including this semester will be available 45 days after the submission deadline. Transcript request forms are available at:

<http://www.buffalostate.edu/registrar/documents/transcript.htm>